

## Local Project Support Program 2021/2022

### - Arts and Culture -

#### Terms and Conditions of Grant

#### 1. Total amount of the Provisional Grant: Up to 373.500 HUF

Grant items and the amount:

- 1) Kimono exhibition : 85.000 HUF
- 2) Origami session : 20.000 HUF
- 3) Ataru Taiko drum theater : 185.000 HUF
- 4) Japanese tea ceremony : 83.500 HUF

After examining the narrative project report, the financial report and the receipts for the above items, we will inform you of the actual amount of the grant for each item. The actual grant shall not exceed the provisional amount.

#### 2. Duration of the Project: 24/07/2021

#### 3. Requirements

- 1) Acceptance/Declination letter must be submitted to the Japan Foundation, Budapest within 14 days after receiving this letter.
- 2) A narrative project report, financial report, copies of all the relevant receipts and the Payment Request Form must be submitted to the Japan Foundation, Budapest within 30 days of the completion of the project.
- 3) All forms shall be submitted in English. Relevant documents (e.g. receipts) are preferred in English, though other language will be accepted if English translation or summary is enclosed.

#### 4. Conditions

- 1) In receiving and using the subsidy, the applicant must not act in violation of the laws and regulations of the applicant's country. Applicants shall take extreme care to implement the necessary precautionary measures and prevent the further spreading of the coronavirus (COVID-19), also they have to carefully monitor the current regulations of the Hungarian Government, and implement the project while following these rules. The recipients of the grant bear full responsibility for the COVID-19 preventive measures during their project. It is not allowed to use the subsidy for religious and political purposes.
- 2) The grantee shall use the grant only for the purpose of the grant project, including any interest, etc., accrued from the grant.
- 3) **The grantee shall report to, and obtain approval from the Director of the Japan Foundation, Budapest in the event of change in the grant project in advance.** The grantee shall report to, and obtain approval from the Director in the event of discontinuation or cancellation of the project, or if it has become difficult to execute the grant project.
- 4) The support of the Japan Foundation must be indicated in all printed materials and

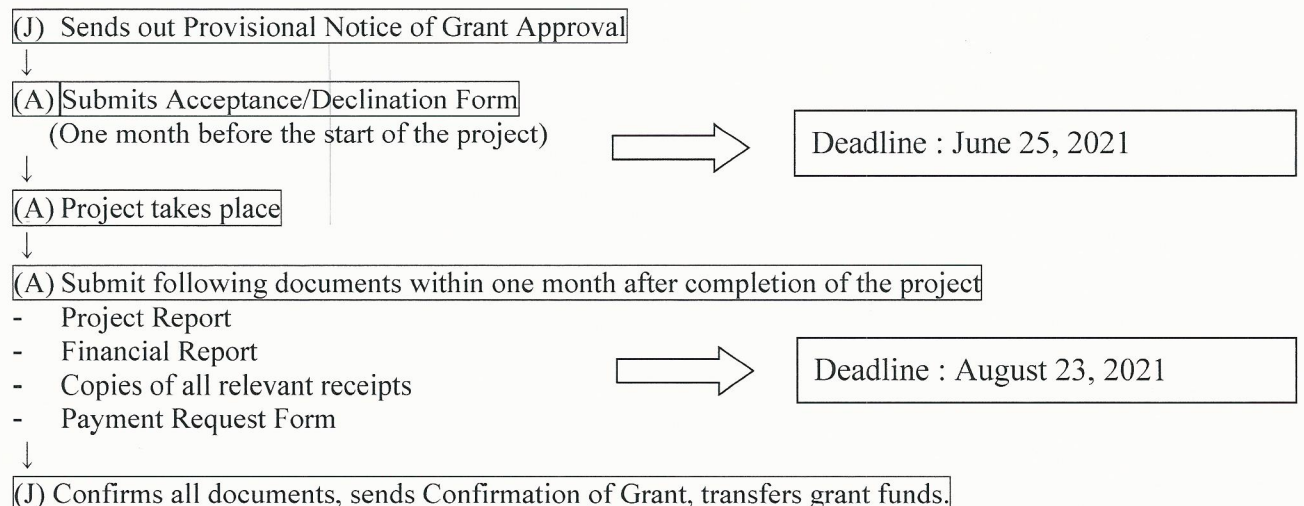
publicity (including homepages) relating to the project. Please ask the staff in charge for the logo.

- 5) The project organizer must submit a narrative project report together with any relevant materials (e.g. press coverage and reviews etc.) within one month of completion of the project.
- 6) Details of the projects supported by the Japan Foundation (e.g. name of the applicant and project description) may be made public in the *Detailed Annual Report of the Japan Foundation Activities*, the *Annual Report*, *The Japan Foundation Newsletter*, on the Japan Foundation's website and in other public relations material.
- 7) The Payment Request Form must be submitted to the Japan Foundation, Budapest by the designated deadline. (see 5. Procedure). Signatures by both, the Project Director and Bursar are necessary.
- 8) When the Japan Foundation, Budapest examines the grant project or account books, the grantee will extend its full cooperation.
- 9) The grantee shall distinguish all revenues and expenditures relating to the grant project from other accountings, and duly organize receipts and other documentary proof so that they may be presented at any time, and keep them for three years after the end of the project.
- 10) The Japan Foundation, Budapest shall revoke a decision to provide a grant, or order to return of the grant already paid (in whole or in part), if any one of the following events occurs in relation to the grant.
  - The grantee gave false information in making the application for the grant.
  - The supported project is ceased or abandoned.
  - The grant project proved to be against the conditions of the grant.
- 11) The grantee shall be fully responsible for the grant project.

## 5. Procedure

**Application flow-chart: Application process and notification of acceptance, project completion.**

\*(A)=Applicant, (J)=Japan Foundation, Budapest







JAPAN FOUNDATION

**Local Project Support Program 2021/2022**  
**- Arts and Culture -**  
**Provisional Notice of Grant Approval**

June 4, 2021

Füstös Zsuzsanna  
Director of Devecser Town Library and House of Culture  
5 Petofi Square Devecser 8460  
Hungary

Project title: Ceremony of handover Japanese garden - An insight into Japanese culture

Dear Ms. Füstös,

We are pleased to inform you that your application for above project has been approved and that the Japan Foundation, Budapest has decided to provisionally provide a grant to your institution as described in the attached Terms and Conditions of Grant.

If you agree to the terms and the conditions, please fill in the Acceptance/ Declination Form and send it to our office at your earliest convenience. If for any reason you decide not to accept the grant, kindly submit the form and let us know your reasons for the declination.

We wish you every success in implementing your project.

Sincerely yours,

藤居 真美

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FUJII Mami  
Director  
Japan Foundation, Budapest  
For  
UMEMOTO Kazuyoshi  
President  
Japan Foundation